

General guidelines

- Abstracts submission is by email under abstract@youmares.com
- The conference language is English.
- Abstracts should focus on any of the session listed on our website. Please use our abstract template and indicate if you are submitting your abstract as a poster or oral presentation and to which session you are submitting.
- Together with your abstract, please submit a CV including, at least, the field of study, current level and achieved degree(s), previous locations and subjects of study, and current employer/working group, if applicable. This information will not be published, but will help the session chairs to introduce the speakers.
- After submission is closed, all abstracts will be reviewed by the conference organizers. Corresponding authors will be notified regarding acceptance of their submissions. Depending on the number of abstracts submitted, authors may be asked to change the format of their contribution to either oral or poster presentation. Depending on the topic of the session to which you submitted to, you may be asked to switch sessions.
- During the evaluation of abstracts, emphasis will be placed on career stage (early stage students and scientists are particularly encouraged to submit abstracts), match and relevance to the session theme, innovative potential of the abstract, structure and clarity.
- Abstracts will be included in the Book of Abstracts conference proceedings. To facilitate editing you abstracts and layout of the proceedings, please use the provided template for submitting your abstract.
- After the deadline, changes to the title and text are not accepted. In exceptional circumstances, changes to authors may be permitted. The decision on this will be with the session chairs.
- General deadline for submissions is **30 June 2019**. We cannot guarantee a postponed deadline.
- The session hosts will communicate your acceptance for presentation at the conference. After acceptance, you have four weeks time to register in order to secure your presenters spot. If you are not registered after four weeks, you will automatically drop out of the schedule.

Abstract contents and format

- A template for abstract design can be found under “Download” on our website.
- File formats for abstract submission must be .doc or .docx. No other file formats can be accepted!
- Abstract titles should be short and concise and adequately describe the content of the submission.
- Author names should be given in full. Only middle names should be abbreviated.
- Affiliations and addresses should be given for each author, indicated with numbers. The primary address should be of the institution where the author was working at the time of research. If an author has moved to another institution

since the research was completed, the new institute should be shown as “present address”.

- Please identify the author to whom correspondence should be addressed.
- The abstract text (not including title, authors and addresses) must not contain more than 300 words.
- In the text, the aim of research, methods used, and important results and conclusions should be presented.
- Please avoid the use of non-standard abbreviations or references in the abstract text.
- **Deadline for abstracts is 30 June 2019!**

Poster format guidelines

- Posters should be prepared in DIN A0 (portrait format) which is 841 x 1189 mm or 33.1 x 46.8 in.
- The poster should be clear and concise, and should be legible from a distance of at least one meter. Use large print and block letters when possible. For legibility, a minimum font size of 28 points and a maximum of 600 words are recommended. For the title, a font size of at least 60 points is advisable.
- To structure the content, it is recommended to use clear sections, i.e., Purpose, Methods, Results, and Conclusion.
- The poster must include the same title and author information as submitted in the abstract.
- It is advisable to include an e-mail address on the poster to assist viewers to contact the authors later. Also, it is recommended to provide printouts of the poster as handouts – please take care of a mounting possibility.
- The actual Poster Session will take place in the evening of **25 September 2019**. We will do our best to display all posters for the whole conference time in the coffee break area. Poster walls will be available and they will have a sign which identifies your poster place.

Oral presentation guidelines

- Per oral presentation, time slots of 15 minutes are assigned. This should include 12 minutes for presentation and 3 minutes for questions.
- A clear structuring of the presentation into Background/Introduction, Materials and Methods, Results, and Discussion/Conclusion is strongly recommended.
- Use colors and font sizes that will be legible when presented in a large room. Arial and Helvetica are recommended for clarity and compatibility. A font size of at least 24 points for body text and 36 – 40 points for headings should be used. Light colored text on a dark background is advised. Avoid using red or green. The maximum number of lines in text slides should not be more than 6 or 7.
- Make sure that legends and labels are given for all graphs, figures and tables, and that they are simple and legible.